

FRANKLIN COUNTY PUBLIC SCHOOLS

SPECIAL EDUCATION DEPARTMENT

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DIRECTOR OF SPECIAL EDUCATION
Jami Miller

Secretary of Special Education
Kim Smither

September 11, 2012

Dear Community Leader:

The Franklin County School District is conducting an intensive effort to locate volunteers to serve as surrogate parents.

As a surrogate parent, your responsibilities would be to represent the student in all matters relating to the identification, evaluation, and placement of the child so that he or she receives a free appropriate public education. As the surrogate parent of a student you would be expected to attend any ARC meeting concerning the student and to help in the decision making for the student's educational plan. Training is provided for all surrogate parents.

A surrogate parent is assigned to protect the rights of a child or youth when no parent can be identified; the school district, after reasonable efforts, cannot determine the whereabouts of the parent; or the child or youth is a ward of the state.

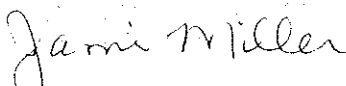
The school district recruits and selects persons as surrogate parents who have no conflicting vested interest; are committed to personally and thoroughly acquainting themselves with the child and his needs; are familiar with the educational system within the State; are readily accessible to the child; are eighteen (18) or older; are United States citizens; and are not employees of the school district or an agency involved in the education or care of the child or youth.

Your cooperation is needed to locate volunteers by announcing or posting this information. Applications can be obtained by contacting Jami Miller, Director of Special Education, 916 East Main Street, Frankfort, Kentucky 40601 or call 695-6700.

Your cooperation is greatly appreciated in this matter.

Sincerely,

FRANKLIN COUNTY SCHOOL DISTRICT



Jami Miller
Director of Special Education